



CAPRO-04	<b>Procedure for Conducting Re-evaluation of Product Certification</b>
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1.0	<p><b>PURPOSE AND SCOPE</b></p> <p>This procedure outlines the procedure involved in re-evaluation of product certification in the event that the product may no longer comply with the requirements of the certification system such as changes in product design, standards and ownership/management structure. All steps in this procedure are covered under the Conformity Affairs requirements/procedure for confidentiality.</p>
2.0	<p><b>DEFINITIONS</b></p> <p>MOIAT-Ministry of Industry and Advanced Technology</p> <p>ECAS-Emirates Conformity Assessment Scheme</p> <p>CAD-Conformity Affairs Department</p> <p><b>Re-evaluation</b>-activity conducted by CAD in the event of changes significantly affecting the product's design or specification, or changes in standards to which compliance of the product is certified, or changes in the ownership, structure or management of the supplier, if relevant, or in the case of any other information indicating that the product may no longer comply with the requirements of the certification system</p>
3.0	<p><b>RESPONSIBILITY &amp; AUTHORITY</b></p> <p>The Director of Conformity Affairs Department shall be fully responsible for appointing/designating persons for conducting re-evaluation of product certification as the need defined in 2.0. The appointed persons shall be fully responsible for the technical matters relating to the re-evaluation of product standards, applications, certification requirements and procedure for certification.</p>
4.0	<p><b>REFERENCE</b></p> <p>Clause 7.10 of ISO 17065:2012</p>
5.0	<p><b>PROCEDURAL STEPS</b></p>
5.1	<p><b>Changes in Product Design</b></p> <p>The applicant or the manufacturer shall be asked to submit application online together with the proposed design for the product. The CAD staff shall then follow Procedure for Reviewing and Evaluating Applications for ECAS/EQM Certification (<b>CAPRO-01</b>). If the</p>



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	<p>need arises, factory visit or test witnessing may be conducted and evaluation reports will be submitted by CAD staff to the Director for recommendation for issuance of new certificate or revising of the Scope of Certification sheet. Fees will be collected as per existing MOIAT fee structure.</p>
5.2	<p><b>Changes in Product Standard</b></p> <p>If MOIAT revises or amends any product standard which affects the certification status of certified products, a written letter is prepared and sent to the concerned applicant/manufacturer to comply with such changes within 6 months. A factory visit/public meeting might be conducted to discuss the requirements to all concerned manufacturers/applicants.</p>
5.3	<p><b>Changes in Ownership, Structure and Management of Supplier</b></p> <p>The supplier must inform MOIAT of any significant changes in the ownership, structure and management of supplier. Upon evaluation of the changes CAD Director shall assign CAD staff for a factory visit/meeting to determine whether the changes in the supplier significantly affect the compliance of the product to the product standard requirements.</p> <p>Other Changes that could be deemed to affect the product compliance to the certification requirements shall be properly assessed by MOIAT to ensure full compliance of certified products at all times.</p>
6.0	<p><b>DOCUMENTS</b></p> <p>CAPRO-01</p>